



ROCKLAND
Music
 CONSERVATORY
 45 S. MAIN STREET P.O. BOX 173
 PEARL RIVER, NY 10965
 PHONE: (845) 356-1522 FAX: (845) 356-1729
www.rocklandconservatory.org

Start Date _____
 # of weeks _____
 \$ _____ Rec'd on _____
 Enrollment # _____

2011-2012 ENROLLMENT FORM

STUDENT'S FULL NAME _____ Birth Date ___/___/___ Age _____ Gender _____
 2nd STUDENT'S FULL NAME (if applicable) _____ Birth Date ___/___/___ Age _____ Gender _____
 Street _____ City _____ State _____ Zip _____
 Phone: **circle the primary number to reach you:** home _____ cell(s) _____ / _____

Help RCM go paperless! Provide us with a **valid e-mail address** and we'll use it for sending invoices, announcements & school closing notifications. (We will not share this info with others). **E-mail** _____

If student is under 18: Parent(s)/Guardian(s) _____

Occupation _____ Work Phone _____ Occupation _____ Work Phone _____

Students: What school will you attend this fall? _____ Grade _____ Major (if applicable) _____

Adult Students: Occupation/Title _____ Daytime phone _____

In order to best serve our students' needs, it is important for us to be aware of any learning, emotional or physical disabilities that exist.

Please indicate: _____ How did you hear about the Rockland Conservatory of Music? _____

The following optional information is very helpful to us in applying for government grants. Thank you! Student's primary ethnicity:

African-American Asian/Pacific Islander Caribbean Caucasian Hispanic Native American Bi-racial _____ Other _____

IMPORTANT POLICY INFORMATION - PLEASE READ CAREFULLY AND SIGN BELOW

MAKE-UP POLICY: Students are entitled to **TWO MAKE-UP lessons with a full-year enrollment and ONE for 16 lessons or less.** Lessons must be canceled by **calling the office** before 12:00 noon for weekday lessons, or before 8:30 a.m. for Saturday lessons. Make-up weeks are included at the end of the school calendar. Student cancellation of a make-up lesson forfeits the lesson. All lessons canceled by the teacher will be made up.

WITHDRAWAL: A two-week written notice must be given to the office. Students who withdraw **prior to their 5th lesson** will be issued a refund totaling **100%** of the unused lessons. Students who withdraw **after their 5th lesson** will be issued a refund totaling **50%** of the unused lessons. Refunds are not given for student absences.

SCHOOL CLOSINGS: Emergency closings, weather related or otherwise, will be announced through www.cancellations.com, on our website www.rocklandconservatory.org, **RCM answering machine x5, and sent to e-mails you provide above.** Extra days (up to two) will be counted as additional make-up lessons.

STUDENT EVALUATIONS: To track student progress, one week in the spring is reserved for student evaluations (mandatory for students 5 -18, optional for adults). The evaluation by a 2-3 teacher panel takes the place of a regularly scheduled lesson.

PAYMENT POLICY: Full or partial payment is due upon enrollment along with a non-refundable registration fee. **Students paying in installments MUST provide RCM with a valid credit card number.** Selection of **Automatic payments** allows RCM to charge your card on the due dates listed on the back of this form. Payment in person or mail with cash, check, money order or credit card, must be remitted by or on the due dates. Payments 15 days overdue will accrue a late fee of 1.5% and your card on file will be charged. If a credit card is not left on file, payment must be remitted by the due date. If we are unable to collect tuition, lessons will be immediately suspended.

PHOTO/VIDEO POLICY: I understand that children are frequently photographed or videotaped during Conservatory activities, and that these photographs may appear in public newspapers, newsletters, websites, etc. I do ___ do not ___ give permission for my child to be photographed for such purposes.

I have read and understand all of the information above: (Signature) _____

2011-2012 ENROLLMENT FORM (cont'd)

Instrument(s)/Course(s): _____ Preferred Instructor(s) _____
 Returning Student New Student ♦ Previous music instruction: _____ Suzuki method? Yes No

Please indicate which days and times you are available for lessons. Scheduling is done on a first-come, first-served basis.

- MON between the hours of _____ and _____ THU between the hours of _____ and _____
 TUE between the hours of _____ and _____ FRI between the hours of _____ and _____
 WED between the hours of _____ and _____ SAT between the hours of _____ and _____

2011- 2012 TUITION RATES

Non-refundable Registration Fee (required upon enrollment): \$50/student \$75/family \$20/scholarship family

<u>Individual Lessons</u>	<u>32-weeks</u>	<u>Pro-rated</u> (price per lesson)
<input type="checkbox"/> 30-min	\$1,312	\$41
<input type="checkbox"/> 45-min	\$1,632	\$51
<input type="checkbox"/> 60-min	\$2,112	\$66

<u>Individual Suzuki Lessons</u>	<u>32-weeks</u>	<u>Pro-rated</u> (price per lesson)
<input type="checkbox"/> 30-min	\$1,472	\$46
<input type="checkbox"/> 45-min	\$1,792	\$56

Suzuki group classes are included in individual lesson fee

<u>Music Therapy</u>	<u>32-weeks</u>	<u>Pro-rated</u>
<i>Individual sessions</i>		
<input type="checkbox"/> 30-min	\$1,472	\$46
<input type="checkbox"/> 45-min	\$1,792	\$56

<u>Group Classes</u> * free to individual lesson students	<u>Full Year</u>	<u>Half Year</u>
<input type="checkbox"/> Music Theory*	\$475	\$235
<input type="checkbox"/> Rhythm & Movement*	\$475	\$235
<input type="checkbox"/> Eurhythmy*	\$475	\$235

Group classes meet for 25 sessions

<u>Instrumental Groups</u>	<u>Full Year</u>	<u>Half Year</u>
<input type="checkbox"/> Chamber Ensembles	\$600	\$300
<input type="checkbox"/> String Orchestra	\$550	\$275
<input type="checkbox"/> *String Orchestra	\$300	\$150

* as add-on for individual lesson students
Orchestra meets for 27 sessions

<u>Partner Lessons (any instrument)</u>	<u>32-weeks</u>	<u>Pro-rated</u>
<input type="checkbox"/> 30 min (2 students)	\$960	\$30
<input type="checkbox"/> 30 min (3-4 students)	\$800	\$25

<u>Choral Groups</u>	<u>Full Year</u>	<u>Half Year</u>
<input type="checkbox"/> Women's Chorus	\$650	\$325
<input type="checkbox"/> Men's Chorus	\$650	\$325
<input type="checkbox"/> Children's Chorus	\$650	\$325

Choruses meet for 32 sessions

<u>Smart Voices</u> (vocal experience for ages 7 – 12)	<u>32-weeks</u>	<u>Pro-rated</u>
<input type="checkbox"/> 30-min (individual)	\$1,312	\$41

PAYMENT OPTIONS

Payment is accepted in the form of cash, check, money order, *VISA, *MasterCard or *American Express

- FULL PAYMENT 100% at enrollment
 BI-PAYMENT PLAN 50% at enrollment; remainder January 1, 2012
 MULTI-PAYMENT PLAN 30% at enrollment; remainder on: Oct 1, Dec 1, 2011, Feb 1, April 1, 2012
 SCHOLARSHIP PLAN 10% at enrollment; remainder in 4 payments (post-scholarship)
 2nd SEMESTER ONLY 50% at enrollment; remainder in 2 payments: March 1, May 1, 2012
 2nd SEM. SCHOLARSHIP 10% at enrollment; remainder in 3 payments: March 1, April 1, May 1, 2012


If required payments are not received on the due dates, a late fee of 1.5% will be applied after 15 days.

Total Individual Lessons: \$ _____ + Total Group Lessons \$ _____ + Fees \$ _____ + TOTAL: \$ _____

*Automatic Credit Card installments – Valid card on-file required. **Payments: Oct 1, Dec 1 (2011), Feb 1 & Apr 1 (2012).**

NAME ON CARD _____ CARD # _____ EXP DATE _____

YES, I authorize RCM to charge my credit card on the payment due dates.

 This option saves paper and postage for the school. Thank you!

SIGNATURE _____